



Database Application Form

Haringey Council maintains the **Trade Local Database**. This is a database of organisations based in Haringey and Enfield that are willing to supply goods or services to the public sector. Organisations on the database will be kept informed of future contracts, approved lists, seminars and training offered by Trade Local and/or associated organisations such as Haringey Council, Enfield Council, Middlesex University and Fit to Supply.

Information Collection Statement

Your personal information will only be used for the purpose of Haringey Council keeping you informed of future contracts, approved lists, seminars and training offered.

We undertake not to process your information in any manner incompatible with this purpose nor disclose this information to any third party, without your consent, unless obliged by law to do so.

If you would like to be included in the database please complete this form in full and return to:

Trade Local, Corporate Procurement Unit, Haringey Council,
Alexandra House, 10 Station Road, London N22 7TR
Fax: 020 8489 1917

Company/Organisation name _____

Contact name _____

Contact address _____

_____ *Full Postcode* _____

Tel _____ *Fax* _____

Email _____ *website* _____

Brief description of the goods/services that your company/organisation supplies

How long has your company/organisation been trading?

How many people does your company/organisation employ?

Full-time _____ Part-time _____ Contract/temporary _____

Are you interested in partnering with other Companies/organisations to jointly tender for contracts? YES/NO

Are you willing for your details to be passed on to other organisations who may wish to trade with you? YES/NO

If you say 'yes' you are giving your consent for Haringey Council to pass your details on to those organisations.

Your signature _____ Date _____

Haringey Council intends to fulfil all its obligations under the Data Protection Act 1998 (the Act). The Council will ensure that all processing of data falling within the scope of the Act is appropriately notified to the Information Commissioner. Individuals whose information is held and processed by Haringey Council can be assured the information will be maintained in confidence and treated with all due care.

Haringey Council tries to keep information held about you accurate and up-to-date. However, if you find any inaccuracies you have the right to have them corrected.

If you have any concerns about the processing of information by Haringey Council you may contact the Data Protection Officer, Alexandra House, 4th Floor, 10 Station Road, Wood Green, London, N22 7TR or the Information Commissioner, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Equal Opportunities Monitoring

As an Equal Opportunities employer, Haringey Council is keen to know how successful its promotion of Trade Local is amongst different ethnic groups and other minorities. In order that the Council can monitor the make-up of applicants, it would be of great assistance if you would indicate below the category appropriate to the majority ownership, operation and control of your company.

(Please tick the appropriate boxes. Please note that 'majority' should be defined as half/ 51%)

This information will only be used for statistical purposes

How would you classify the overall management of your firm using the categories below?

What is the ethnic group?

White	Mixed	Asian or Asian British	Black or Black British	Chinese or other ethnic group
<input type="checkbox"/> British	<input type="checkbox"/> White and Black Caribbean	<input type="checkbox"/> Indian	<input type="checkbox"/> Caribbean	<input type="checkbox"/> Chinese
<input type="checkbox"/> Irish		<input type="checkbox"/> Pakistani	<input type="checkbox"/> African	
<input type="checkbox"/> Greek-Cypriot	<input type="checkbox"/> White and Black African	<input type="checkbox"/> Bangladeshi		
<input type="checkbox"/> Turkish-Cypriot	<input type="checkbox"/> White and Asian	<input type="checkbox"/> East African Asian		
<input type="checkbox"/> Kurdish				
<input type="checkbox"/> Turkish				
<input type="checkbox"/> Any other	<input type="checkbox"/> Any other	<input type="checkbox"/> Any other	<input type="checkbox"/> Any other	<input type="checkbox"/> Any other
White	mixed	Asian	Black	ethnic
Background please write in	background please write in	background please write in	background please write in	group please write in

What is the gender?

Male Female

Does the person who has a majority ownership, operation and control consider that they have a disability?

Yes No